

Northeastern Forest Products Equipment Exposition May 3-4, 2024

SPECIAL ELECTRICAL AND TELEPHONE SERVICE REQUIREMENTS

Complete this form and return with full payment (check, money order, credit card) to:

CHAMPLAIN VALLEY EXPOSITION - SPECIAL EVENTS DEPARTMENT

ATTENTION – BRENNA DEAVITT

P.O. BOX 209

ESSEX JUNCTION, VT 05453-0209

FAX - 802-879-5404

Exhibit Company Name: _____ **Exhibit Booth #** _____

Contact Name: _____

Phone: (____) _____ **FAX:** (____) _____ **E-mail:** _____

Mailing address: _____

<i>Types of Service - Please check the applicable service for your exhibit booth/space. Please note that the fee is good for both exhibit days</i>	Standard Order	Early Bird Order <small>(by April 1, 2024)</small>	Total Due CVE
<i>Basic inside electrical service – included in booth price</i>			
20 amps/110 V - dedicated circuit	\$ 75	\$ 55	
208 Volt 30 Amp dedicated circuit	\$110	\$ 90	
208 Volt 50 Amp dedicated circuit	\$140	\$120	
Special electrical requirements	\$ 20+	TBD	
*Telephone Service–local, calling card & credit card verification only	\$215	\$195	
Wi-Fi service offer free of charge			
Total Due Champlain Valley Exposition (CVE)			

Enclose check or money order or supply credit card (MasterCard or Visa) information below for total due CVE.

Name on card _____ **Card #** _____ **CV#** _____

Cardholder signature _____ **Card expiration** _____

- *Electrical service is available at all inside exhibit locations. Service is not available at most outside exhibit locations. For electrical service at outside exhibit locations, please contact Brenna at CVE at 802-878-5545 x16 to determine availability and pricing.*
- *Telephone service is available only in inside exhibit space. Call Fairpoint Business Office at 1-800-941-9900 for service in other locations. Please note that there are limited hookups available.*
- *Any booth requiring more than two 20 amp circuits will be required to supply your own UL Rated, commercial grade, 3-wire grounded electrical cord, sub panel and other equipment necessary to reach the nearest electrical panel. Equipment not in compliance will not be connected. Any equipment brought to be installed will be installed by a CVE Electrician, to be paid for by the exhibitor.*
- *Wall, column and permanent building utility outlets are not part of booth space and are not to be used by exhibitors unless specified otherwise*
- *This completed form and full payment must be received by CVE no later than April 1, 2024. Payments received prior to that date qualify for the early bird fee. Payments made after April 1, 2024 qualify for the standard fee and must be in the form of a check, credit card, or money order. Fees for electrical/phone service are non-refundable and are non-transferable. No refunds will be given for electrical/phone services once the order has been placed. Post-dated checks will be voided and returned. Any returned checks for the above services will be subject to a \$25 service fee and will not qualify for the Early Bird discount.*